

# Board of Education of the City of St. Louis CAREER OPPORTUNITY

Position Title:	Gifted Enrichment Specialist		
Payroll/Personnel Type:	10 Month		
Job #:	8439		
Reports to:	Principal		
Shift Length:	6.5 Hours a Day		
Union Eligibility:	Eligible		

#### **Position Summary:**

The primary responsibility of the Gifted & Talented/Enrichment/Resource Teacher is to develop and implement a continuum of services for elementary students that provides opportunities for students to develop intellectual, artistic, creative, and leadership abilities at high levels. Within the Gifted & Talented/Enrichment/Resource program, targeted services will be offered to students who demonstrate high ability and students who have been previously underserved. The person in this position will also support classroom teachers' planning for enrichment and differentiation.

To provide differentiated (different from regular classroom) experiences for students identified as being superior in general intellectual ability and students who have been previously underserved. Provide an atmosphere for students where they can gain confidence in the validity of their gifts and talents. Incorporate beneficial instructional strategies for learning that are suggested by brain-based research.

#### **Essential Functions:**

- Develops program objectives, enrichment units and process curricula for Gifted Program
- Creates lesson plans, which include how lesson objectives will be taught through individual and small group activities
- Serves as a resource person in enrichment, differentiation and resource gifted education for building level personnel
- Provides all students with opportunities for interaction with community, state and national resources
- Monitors student's progress, keeps appropriate records, and prepares reports on a regular basis. i.e. monthly gifted newsletter for staff and parents
- Communicates with students, parents, regular classroom teachers and administrators through conferences and other means to discuss student's progress and interpret the gifted program
- Identifies student needs and cooperates with other professional staff members in assessing and helping students solve social, emotional, and learning problems
- Maintains professional competence through professional development activities provided by the district and/or self-selected professional growth activities
- Selects equipment and instructional materials; maintains required inventory records
- Employs a variety of instructional techniques, strategies, and media, consistent with capabilities of the individuals or student group involved
- Maintains accurate, complete and correct records as required by law, district policy administrative regulations and gifted program plan
- Assigns tasks that are intellectually challenging to all students assigned
- Demonstrates a commitment to personal professional growth
- Demonstrates effective interpersonal communication skills

# SINE SAINT COURS

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- Demonstrate high standards of professionalism and ethics
- Assist in upholding and enforcing school rules, administrative regulations, and Board policies
- Perform other task as assigned by building principal

## Knowledge, Skills, and Abilities:

- Ability to work effectively with students in an highly diverse urban setting
- Ability to communicate effectively with students, parents, and colleagues

#### Experience:

• Success record working with an underserved population

### **Education:**

- Bachelor's Degree in Education (required)
- Master's Degree (preferred)
- Missouri Teaching Certification (required)

#### **Physical Requirements:**

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force
  constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light Work usually requires walking or standing to a significant degree

## **Working Conditions and Environment:**

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

#### Disclaimer:

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Review/Approvals:			
Employee	Date	Immediate Supervisor	Date
Human Resources		ate	



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In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.